

## Design & Draughting Apprenticeship Vacancy

Vacancy Details	
<b>Vacancy Title</b>	Packaging Development Apprentice – Ref: T357
<b>Location</b>	Rotherham
<b>Qualification Title</b>	Design & Draughting Apprenticeship Level 3
<b>Duration of Course:</b>	30 Months
<b>Job Description</b>	<p>Cepac, is the UK’s leading independent corrugated packaging producer. We provide the state-of-the-art alternative to conventional corrugated packaging.</p> <p>Cepac is looking for an apprentice to support the design team in providing a service fit for purpose both to the customer and internal departments.</p> <p>Main Duties:</p> <ul style="list-style-type: none"> <li>• To provide quality structural designs to customer and plant specifications</li> <li>• To provide costing and evaluations of work at enquiry stage</li> <li>• To provide relevant documentation for customer and plant needs</li> <li>• To order customer approved cutting dies through designated external suppliers</li> <li>• To ensure ESP &amp; kiwi are updated accordingly for future reference</li> <li>• To produce CAD table samples for customer approval</li> <li>• To produce designs, drawings, samples and pallet layouts to customer and machine specifications for verification</li> <li>• To facilitate the ordering of cutting dies and other materials to meet specific requirement’s</li> <li>• To liaise with production on matters of design and machine suitability.</li> <li>• To provide the sales department with structural designs created to specific requirements of the customer</li> <li>• To support both internal and external sales with matters of structural design</li> <li>• To ensure that all purchase orders placed with external suppliers are logged onto the system for invoicing and future reference</li> <li>• Control and re stocking all board used in the sampling process</li> <li>• To ensure that company health and safety, hygiene rules are being followed</li> <li>• To ensure that both departmental and personal development are taken seriously and completed as requested by their superiors</li> <li>• To ensure that the best structural designs are submitted with regards to machine performance and plant suitability</li> </ul> <p>Knowledge of packaging design is not essential but a keen interest in CAD is required.</p> <p>Previous working knowledge or educational experience of PC’s is required. CAD software is advantageous.</p> <p>You will develop skills in AutoCAD and other software and have the opportunity to complete a level 3 apprenticeship standard in Design and Draughting.</p> <p>Apprentices must show commitment to the following:</p>

## Design & Draughting Apprenticeship Vacancy

	<ul style="list-style-type: none"> <li>To achieve apprenticeship standard within the specified time frame</li> <li>Attend the apprenticeship induction programme</li> <li>Attend all of the training sessions for the programme whenever necessary</li> <li>Undertake any other required development work as part of the apprenticeship programme as requested</li> <li>Any other duties as deemed appropriate by senior staff.</li> </ul> <p>Apprenticeship start throughout the year and are open to any age of candidate.</p> <p>It is important that qualifications are listed on your application no matter what the grade, as your application is sifted and sent to the employer based on meeting the Employers Vacancy Criteria.</p>
<b>Hours Per week</b>	TBC
<b>Working week &amp; times (i.e Monday – Saturday 8:30am -5pm))</b>	Monday – Friday 08:30-5pm (hours to be agreed with manager – Potentially to be placed on 2 shift rotation 8am-4:30pm/9am-5:30pm when needed)
<b>Hourly Wage</b>	Minimum £3.90 Per Hour
<b>Possible Start Date</b>	TBC
<b>Candidate Requirements</b>	
<b>Desired Skills Required</b>	Computer Literate, Undergo training as required by the needs of the business, To be pro – active in requesting specific training needs and personal requirement’s, Good communication skills are essential to relay information between the relevant departments , A good level of competence in maths and English is required, Good work or educational experience of CAD software packages, Excellent work ethic, Determination to meet targets
<b>Desired Personal Qualities</b>	Team-Player, Hardworking, Outgoing, Assertive, Excellent attention to detail, Attitude for hands on skills, Good and logical approach to problem solving, An excellent team player, Highly motivated, Willingness to learn new skills and be able to adapt to changes, Excellent time keeper
<b>Desired Qualifications Required</b>	Qualifications required: 5 GCSE Grade 4-9 (A-C) Maths & English are essential.
<b>Additional Info</b>	
<b>Additional information</b>	To apply please email your CV and a covering letter to <a href="mailto:training@t3-uk.com">training@t3-uk.com</a> Follow us on Facebook for regular vacancy updates <a href="https://www.facebook.com/T3.traininganddevelopment">T3.traininganddevelopment</a>