

## Design & Draughting Apprenticeship Vacancy

Vacancy Details	
<b>Vacancy Title</b>	Apprentice Tekla Technician
<b>Location</b>	Retford
<b>Qualification Title</b>	Design & Draughting Apprenticeship Level 3
<b>Duration of Course:</b>	30 Months
<b>Job Description</b>	<p>This is an ideal opportunity if you have an interest in the AEC (Architecture, Engineering &amp; Construction) Sector and are looking for on-the-job training. You will need to demonstrate your enthusiasm and willingness to apply yourself in the work place.</p> <p>We have an amazing opportunity to become an Apprentice Tekla Technician and join a Civil and Structural Engineering practice. We believe in equal opportunities and employ people solely on the basis of their skills and abilities.</p> <p><b>Main Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Production of CAD drawings</li> <li>• Supporting the administration of projects</li> <li>• Ensuring outputs meet the required standards</li> <li>• Meeting agreed deadlines</li> <li>• Maintaining drawing register</li> <li>• Working as a member of a team</li> <li>• Contributing to providing solutions to problems.</li> <li>• Assist with the development of design projects.</li> <li>• Liaising with Senior Staff, Consultants and external Contractors</li> </ul> <p>Apprentices must show commitment to the following:</p> <ul style="list-style-type: none"> <li>• To achieve apprenticeship standard within the specified time frame</li> <li>• Attend the apprenticeship induction programme</li> <li>• Attend all of the training sessions for the programme whenever necessary</li> <li>• Undertake any other required development work as part of the apprenticeship programme as requested</li> <li>• Any other duties as deemed appropriate by senior staff.</li> </ul> <p>You will have the opportunity to undertake day-release education to obtain a level 3 qualification in Construction and the Built Environment as well as working towards the Design &amp; Draughting Standard within the workplace.</p> <p>Apprenticeship start throughout the year and are open to any age of candidate.</p> <p>It is important that qualifications are listed on your application no matter what the grade, as your application is sifted and sent to the employer based on meeting the Employers Vacancy Criteria.</p>
<b>Hours Per week</b>	These to include college hours: 37.5
<b>Working week &amp; times (i.e Monday – Saturday 8:30am -5pm))</b>	Monday to Friday Hours to be advised



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<b>Wage</b>	Minimum £3.90 per hour
<b>Possible Start Date</b>	ASAP
<b>Candidate Requirements</b>	
<b>Desired Skills Required</b>	Professional attitude and approach to work, Good attention to detail, Organised, Punctual, Creative, Friendly, Ability to work in a team on using own initiative
<b>Desired Personal Qualities</b>	Minimum of GCSE Grade C/5 in English & Math, Excellent IT Skills, Ability to pay close attention to detail, Desire to learn technical design software packages such as CAD, Revit & TEKLA, Excellent communication and time management skills, Ability to prioritise and multi task to ensure tasks are completed in a timely manner, Driving licence or working towards
<b>Desired Qualifications Required</b>	Qualifications required: 5 GCSE Grade 5-9 (A-C) Maths & English are essential.
<b>Additional Info</b>	
<b>Additional information</b>	To apply please email your CV and a covering letter to <a href="mailto:training@t3-uk.com">training@t3-uk.com</a> Follow us on Facebook for regular vacancy updates <a href="https://www.facebook.com/T3.traininganddevelopment">T3.traininganddevelopment</a>