



Design & Draughting Apprenticeship Vacancy

Vacancy Details	
Vacancy Title:	Apprentice Design Assistant – T373
Location:	Southampton
Qualification Title:	Design & Draughting Apprenticeship Level 3
Duration of Course:	30 Months
Job Description:	<p>Newspan Building Solutions Ltd pioneers innovative and creative space solutions that provide environmental ingenuity with a guaranteed British build quality.</p> <p>To assist the design team with steel detailing and support the sales team in estimating new enquiries and providing drawings to be paired with project proposals. The applicant should be a contributing member to a tight knit office team. The role requires an individual who is outgoing with good interpersonal skills and someone who can be comfortable meeting new customers and understanding their needs.</p> <p><u>Responsibilities</u></p> <ul style="list-style-type: none"> ▪ Accurately estimate new enquiries and project related costs ▪ Provide sales drawings to be included within new proposals ▪ Assist our steel detailer with frame design ▪ Visiting sites to survey for essential information ▪ Parts listing and material take offs <p>You will have the opportunity to undertake day-release education to obtain a level 3 qualification in Construction and the Built Environment as well as working towards the Design & Draughting Standard within the workplace.</p> <p>Apprentices must show commitment to the following:</p> <ul style="list-style-type: none"> • To achieve apprenticeship standard within the specified time frame • Attend the apprenticeship induction programme • Attend all of the training sessions for the programme whenever necessary • Undertake any other required development work as part of the apprenticeship programme as requested • Any other duties as deemed appropriate by senior staff. <p>Apprenticeships start throughout the year and are open to any age of candidate. It is important that qualifications are listed on your application no matter what the grade to ensure you meet the qualification requirements.</p>
Hours Per week:	Including college hours: 37.5
Working week & times: (i.e Monday – Saturday 8:30am - 5pm))	Monday to Friday Hours to be confirmed
Wage:	Minimum of £3.90 per hour
Possible Start Date:	April 2020